

Venue: 5th Floor Board Room, Administrative Building

Chairperson:

Dr Ramdas M Pai, Chairperson MUJ

Members:

Dr Ranjan Pai, MD & CEO, MEMG

Dr Sandeep Sancheti, President MUJ

Dr H P Khincha, Advisor IISc Bangalore, Chairman Karnataka Innovation Council, Former VC VTU

Shri Abhay Jain, Advisor MEMG

Dr K. Ramnarayan, Vice President - Faculty Development & Alumni Relations, MU

Shri Sudhakar Rao, IAS (Retd.), Former Chief Secretary – Karnataka State Government

Dr Kumkum Garg, Pro- President & Dean Faculty of Engineering

Dr B K Sharma, Dean Faculty of Science and R&I

Member Secretary:

Dr Vandana Suhag, Registrar, MUJ

Invitees:

Shri Mohandas Pai TV, Chairman MaGE

Shri Rajen Padukone, Group President MEMG

Dr N K Garg, Dean FoD

Dr Mridul Srivastava, Dean FoA&L

Dr Awdhesh Kumar, Dean Faculty Affairs

Leave of Absence:

Shri Rajendra Prasad Sharma, RAS, Commissioner College Education, Government of Rajasthan

The President welcomed all the members. After confirming the quorum, the agenda was taken up for discussion.

10 BoM (A) Confirmation of Minutes of 9th Meeting of the Board of Management:

As no comments were received, the Minutes of the 9th Meeting of the Board of Management held on April 02, 2015, were confirmed.

10 BoM (B) Review of Action Taken on Minutes of 9th Meeting of the Board of Management:

The Action Taken Report on the decisions of 9th meeting of the Board of Management was noted. The suggestion for further action for item at Sr. No 9 BoM (D-6), was taken up as agenda item 10 BoM (E-4).

10 BoM (C) REPORTING AND RATIFICATION ITEMS**10 BoM (C-1) Composition of Board of Management:**

The Board noted the revised composition.

The composition of the Board of Management has changed due to appointment of Shri Rajendra Prasad Sharma, RAS as Commissioner College Education, Government of Rajasthan who is ex-officio member and relinquishment of duties by Hon'ble Justice S Rajendra Babu from the Board of Management.

The Chairperson appointed Mr Rajen Padukone, the Group President, MEMG, Bangalore as new member and suggested that one senior administrator of the Government of Rajasthan, preferably a lady representative, be appointed as another member of the Board against the other vacancy

10 BoM (C-2) Appointments at Senior Positions:

Appointments made at senior level for smooth conduct of academic and administrative functions, were noted by the Board.

10 BoM (C-3) Appointments of Head of Departments / Schools:

Appointments of Head of certain Departments / Schools were noted by the Board.

10 BoM (C-4) Admissions:

The Board noted the admission status for the Academic Year 2015-16.

10 BoM (C-5) Withdrawals:

Withdrawal status of the students till academic year 2015-16 across all the programmes was noted by the Board.

10 BoM (C-6) Formation of Academic Industrial Research Centre (AIRC):

Formation of Academic Industrial Research Centre (AIRC), to liaise between Industry and the University, was reported to the Board. The Board noted and suggested the following change in the constitution of the committee:

'One representative nominated by the Industry' be written in place of 'Representative of Concerned Industry'.

10 BoM (C-7) Approval of Ordinances:

Government of Rajasthan, under Section 30 (4) of Manipal University Jaipur Act of 2011, approved the Ordinances of the University. The same was noted and Board suggested implementation of approved Ordinances.

10 BoM (C-8) Increase in Internet Bandwidth:

Increase in internet bandwidth of the University by another 10 Mbps was noted by the Board.

10 BoM (C-9) Safety of Students in Higher Education Institutes:

Several initiatives taken by the University pertaining to safety of students were noted by the Board. It was informed that these measures were taken as per the guidelines of the regulatory bodies like UGC.

10 BoM (C-10) Academic Collaborations:

Efforts made by the University towards academic upliftment, in terms of academic collaborations with reputed national/ international academic institutes/ universities, were noted and appreciated by the Board.

10 BoM (C-11) Endowment Fund Allotted to MUJ:

Members expressed their gratitude to the Chairperson, MUJ and entire Pai family for creation of an Endowment Fund for Academic Development, Students Scholarships and Employees Welfare for all three Group Institutions i.e. MU, SMU, and MUJ.

It was decided that a policy be framed for effective utilization of the fund.

10 BoM (C-12) BCI Approval:

The approval accorded by Bar Council of India (BCI) to the University for offering LLB (Three years programme) from Academic Year 2015-16 with an intake of 120 students (two sections of 60 students each) was noted by the Board.

The Board was also informed that the University is following the reservation policy as per the University's Act and the same has been reflected in the compliance report submitted to BCI.

10 BoM (C-13) CoA Approval:

The Executive committee of the Council of Architecture (CoA) granted extension of approval to the University for five years full time B Arch programme (with intake capacity of 40) for year 2015-16. The same was noted by the Board.

Submission of compliance report to the Council against the observations made by the Committee was also noted by the Board.

10BoM (C-14) Special Leave Granted for Professional Development:

Details regarding special leaves granted to a number of faculty members for their professional development was noted by the Board.

10 BoM (C-15) In-house Alumni Portal for Connecting & Engaging MUJ Alumni:

MUJ's initiative for creating an In-house Alumni Portal to connect and engage university's alumni was noted by the Board.

10 BoM (C-16) Infrastructure Updates:

Status of completed and ongoing projects related to infrastructure development of MUJ and MIS Hostel was noted by the Board.

10 BoM (C-17) Legal Updates:

The Board noted the updates on pending legal issues of MUJ with Vikas Tours & Travels, Alwin Construction, Farwood Industries and Landscape Services.

10 BoM (C-18) Updates on Training & Placement:

Updates on training & placement were placed before the Board. The Board noted and emphasized that an all-out effort be made for improvement of status of training & placement.

10 BoM (C-19) Formation of Faculty Boards:

Formation of Faculty Boards for each Faculty was noted by the Board. The Boards were formed as per the Act & Statutes "The Manipal University Jaipur, 2011" to coordinate teaching & research activities of the schools and also to promote inter-disciplinary teaching & research.

10 BoM (C-20) Awards for High Performers:

Outstanding contributions of some high performing Faculty and Staff members towards the overall progress of the University were recognized by honoring them with Presidents' award / certification of appreciation on Independence Day, 2015.

The Board noted the same.

10 BoM (C-21) Salient University Updates:

Updates on University activities in different domains were noted by the Board. The Board also appreciated the recent recognitions / awards received by the University in a short span of time.

10BoM (C-22) Students' Achievements:

Students' achievements were noted and appreciated by the Board. The laurels brought by the students were commended.

10 BoM (C-23) External Research Funding:

The Board noted the research grants received by the University from external funding agencies since April 2015 and suggested the following:

- a) Before receiving any funding from external private agency, proper information should be collected about the concerned agency.
- b) Faculty members should be motivated to fetch more funding for research from reputed external agencies.
- c) The projects submitted for funding to various agencies be also reported to the Board.

10 BoM (C-24) Conduction of 11th & 12th Academic Council Meetings:

The conduction of the 11th & 12th meetings of the Academic Council of the University was noted. The Board noted the minutes of meeting & was informed the relevant points emanating from recommendations are taken up separately as agenda.

10 BoM (C-25) Status of Faculty / Staff:

The Board noted availability of 320 full time faculty members and 119 support staff in the University as on September 25, 2015.

10 BoM (C-26) Supernumerary Quota Seat for the Students of J &K:

As per direction of the Ministry of Human Resource Development (MHRD), the University has provided for two supernumerary quota seats for students of J &K in all programmes of MUJ. The Board noted and ratified the same.

10 BoM (C-27) Increased Intake:

Considering the overwhelming response of the students, increase in intake for BA, BBA, BHM and LLM programmes were made for the Academic Session 2015-16.

The same was noted and ratified by the Board.

10 BoM (C-28) Pay Scale of AP I & II as Per UGC Norms:

In compliance of UGC's directives for pay scales at the level of Assistant Professor, implementation of a uniform pay band for Assistant Professor I and II at the University was noted and ratified by the Board.

10 BoM (C-29) Fee Structure for Next Three Years (2016-17, 2017-18, 2018-19):

The conduct of Fee Fixation Committee meetings and its recommendation for the fee for all programmes for the years 2016-17, 2017-18 & 2018-19 were noted by the Board.

10 BoM (D) ITEMS FOR DISCUSSION AND DECISION

10BoM (D-1) Recommendations of 10th Meeting of the Finance Committee:

The Board noted and approved the recommendations of 10th Meeting of the Finance Committee. The fee structure based on fee fixation committee placed for all programmes for the years 2016-17, 2017-18 & 2018-19 were approved by the Board.

10BoM (D-2) Award of Degrees to the Graduate Students:

As per the recommendation of 12th Academic Council meeting, the Board approved the award of Degrees to 450 students (including post graduates) during 2nd Convocation of MUJ.

10BoM (D-3) Chairperson's Gold Medal Award for Overall Excellence:

The Academic Council of the University recommended the name of Mr Sandeep TDS, B Tech (Computer Science & Engineering) for the award of '**Chairperson's Gold Medal for Overall Excellence**' for the year 2015. The Board approved the same. The award will be conferred during 2nd Convocation of MUJ.

10BoM (D-4) Gold Medals for Academic Toppers of Respective Programmes:

The Academic Council's recommendation to award 14 '**Gold Medals for Academic Toppers**', during 2nd Convocation was approved by the Board.

The Board further suggested to institute more number of awards in future, for graduating students. CF & AO, MUJ was requested to make a draft note on the same and submit it to the Board for further consideration and approval.

10 BoM (D-5) Scholarships & Seat Reservation for Local Region Students Enrolled in PG Programmes (MBA & M. Tech):

To uplift the academic status of nearby villages, namely Dehmi Kalan, Thikaria and Sanjharia, the Board approved the proposal of scholarships & seat reservation scheme for local region students enrolled in PG programmes (MBA & M. Tech) as under:

- Two seats be reserved in each programme, to be offered on the basis of merit cum means.
- Scholarships amounting to 50% of the annual programme fee be granted.
- To continue to avail the scholarships, students have to maintain a CGPA of 7.0 or above, failing which the scholarship for the subsequent years would be withdrawn.

10 BoM (D-6) Scholarships for Lateral Entry (Diploma) / Transfer Cases:**B.Tech and Non B.Tech**

The proposal related to the scholarships of lateral entry (Diploma) / transfer for B Tech and non B Tech programmes, as recommended by the Academic Council in its 11th meeting, was approved by the Board as under:

- a) One scholarship in each stream / programme, amounting to 25% of the annual programme fees, be granted on the basis of merit, provided the student has aggregate marks in excess of 60% or CGPA 6.0 and above, without any backlogs.
- b) To continue to get the scholarship, the student should maintain a CGPA of 6.0 or above, failing which the scholarship for the subsequent years will be withdrawn.

10 BoM (D-7) Mandatory Medical Checkup for Students during Admission:

As per the Statutes of the University, the Board approved the proposal to make a Mandatory Medical policy to be implemented for students seeking admission at MUJ. It was advised that the medical checkup be organized jointly by MIS and Soni Manipal Hospital, Jaipur.

10 BoM (D-8) Discontinuation of Undersubscribed Programmes:

As recommended by the Academic Council in its 11th meeting, the proposal to discontinue the following undersubscribed M Tech programmes for a period of two years, with effect from the academic year 2015-16, was approved by the Board:

- a) Artificial Intelligence and Robotics
- b) Computer Networks and Information Security
- c) Industrial Mathematics
- d) Micro Electronics
- e) Power Electronics and Systems
- f) Computer Aided Analysis & Design

10 BoM (D-9) MUJ Logo:

Since the new logos for all Group Institutions / Organizations are under preparation, the Board suggested that the University to continue use of the present logo.

10 BoM (D-10) Academic Schools / Departments:

Keeping in view the increase in the strength of faculty members and expansion of Departments, the following points were approved by the Board:

Restructuring of Faculty of Arts and Law

- **School of Humanities and Social Sciences (SHSS)** with the following Departments:
 - a) **Department of Languages:** consisting of faculty members in English, Hindi, German and French specialization
 - b) **Department of Social Sciences:** consisting of faculty members in Philosophy, Political Science, Physical Education, History and Sociology
 - c) **Department of Economics**
 - d) **Department of Psychology**
- **School of Journalism & Mass Communication (SJMC)** – Department of Journalism and Mass Communication
- **School of Law (SoL)** – Department of Law

The Faculty of Management be renamed Faculty of Management & Commerce (FoMC), with following Schools

- **School of Business and Commerce (SBC)** - Department of Business & Commerce
- **TAPMI School of Business (TSB)** – Department of Management

10 BoM (D-11) Annual Report:

It was decided that during preparation of Annual Report all the data to be considered academic year wise, except for the data pertaining to finance. Financial data will be included on the basis of financial year.

Members were requested to go through the content of the Annual Report and suggest the corrections, if any. The finalized Annual Report will be submitted to the Group agencies and the Government of Rajasthan. The Board empowered President to approve the same.

10 BoM (D-12) Creation of Post of Deputy Controller of Examinations:

The proposal to create a post of Deputy Controller of Examinations was perused by the Board, The Board suggested that an Internal Committee be formed to assess the requirement of the post. If the Committee recommends creation of this post, the role be assigned to a competent / deserving faculty member as an additional duty.

10 BoM (D-13) Projected Faculty Requirement for the Year 2016-17:

Keeping in view the projected student strength for 2016-17, an approval was given by the Board to recruit 100 new faculty members for the year of 2016-17, which would be in addition to fifteen existing position approved earlier.

The Board agreed to the proposal of advertising the next set of faculty recruitment drive in March 2016.

10 BoM (D-14) Schedule of Convocation:

To facilitate maximum number of student's participation in the Convocation, the Board approved to conduct the convocation on the third / fourth Saturday / Sunday of September / October from next year onwards.

10 BoM (D-15) Proposed Seat Matrix for the Academic Session 2016-17:

The proposed seat matrix for the Academic Session 2016-17 was approved by the Board with the suggestion to include the expected number of Ph D students in the proposed seat matrix.

10 BoM (D-16) Introduction of New Programme:

As per recommendations of the Academic Council in its 12th meeting, the proposal to introduce a B Tech programme in 'Production & Industrial Engineering' under School of Automobile, Mechanical & Mechatronics Engineering with intake capacity of 60 and to increase the intake capacity of B Tech CSE programme by 60 were approved by the Board. These will be implemented from the Academic Session 2016-17.

10 BoM (D-17) Internal Quality Assurance:

Considering the pre-requisites for NAAC accreditation, the proposals to frame the policy pertaining to Internal Quality Assurance System (IQAS) and creation of Internal Quality Assurance Cell (IQAC) were approved by the Board.

10 BoM (E) Any Other Agenda / Important Matter with Permission of the Chair**10 BoM (E-1) Introduction of New Programme; M Com (Financial Analysis):**

On the basis of the In- principle approval granted by the Academic Council, the proposal to offer a new programme of M Com (Financial Analysis) with intake of 30 students was approved by the Board. This programme will be offered under School of Business and Commerce from Academic Session 2016-17.

10 BoM (E-2) Supercomputing Facility:

The proposal to create a supercomputing facility at the University was approved by the Board. The expenditure of approximately Rs 20 Lakhs (required to acquire the Param Shavak, a desktop supercomputing platform, developed by CDAC, India) was also approved by the Board.

10 BoM (E-3) Sr Faculty; Position Dean (Faculty Affairs):

In view of the expansion of faculty and increase in the volume of work pertaining to faculty development, the appointment of Dean (Faculty Affairs) was noted and ratified by the Board. It was further suggested that an Internal Committee be formed to finalize the specific function of Dean (Faculty Affairs).

10 BoM (E-4) Vision, Mission & Objective of MUJ:

The Vision and Mission statement of the University was approved by the Board. The approved statement is placed as under:

VISION STATEMENT

Global Leadership in Higher Education and Human Development

MISSION STATEMENT

- Be the most preferred University for innovative and interdisciplinary learning.
- Foster academic, research and professional excellence in all domains.
- Transform young minds into competent professionals with good human values.



It was decided that on the basis of Vision and Mission statements of the University, number of objectives will be formulated. Some of these objectives would be those requiring short term / attention and the others would be the ones which would form part of the long term strategy and objectives of the University.


Dr Ramdas M Pal
Chairperson, MUJ